

Roads and Bridges Development Corporation of Kerala

The details of Public Information officer and Appellate Authority at Head Office

Name and address of the Appellate Authority

Smt. Sindhu T S

General Manager / Chief Engineer
Roads and Bridges Development Corporation of Kerala Limited
Palarivattom,
Cochin-682 025
Tel:0484-2332265
Fax No.: 0484-2533294

Name and Address of the Public Information Officer

Shri. Jasmin O P

Personal Assistant
Roads and Bridges Development Corporation of Kerala Limited
Palarivattom,
Cochin-682 025
Tel: 0484-2332265
Fax No.: 0484-2533294

The right to information (regulation of fee and cost) rules, 2005

How to get Information

Citizens can seek information about the activities of Roads and Bridges Development Corporation of Kerala Limited by submitting a written request with details like Name, address, contact telephone number and particulars of the information sought. The reason for seeking request may be addressed to the Public Information Officer. If the reply is not received in time or if the information is not given, you can appeal to the Appellate Authority.

Procedure for Seeking Information

A request for obtaining information under sub-section (1) of section 6 of the Act shall be made to the concerned State Public Information Officer or through the State Assistant Public Information Officer, as the case may be, accompanied by an application fee of rupees ten.

The application fee shall be paid in any of the following manners, namely:-

- **By cash remittance against proper receipt in the office of the State Public Information Officer/State Assistant Public Information Officer, as the case may be; or**
- **By demand draft payable to Managing Director, Roads and Bridges Development Corporation of Kerala Limited; payable at Ernakulam.**

An application under sub-rule (1) may specify, as far as possible, the particulars mentioned in the Form appended herewith

Please Download the File form.pdf

Gist of Fee Structure

What is the effective date for the Right To Information (Regulation of Fee and Cost) Rules, 2005?

The Rules shall come into force on the date of its publication in the Official Gazette.

Whether any amount is to be given along with the application for information U/S 6 (1) of the RTI Act?

Yes, the request for information under Section 6 (1) of the RTI Act, shall be accompanied by an application fee of Rs. 10/- (Rupees Ten Only).

What is the rate of application fee to be accompanied along with the request for information U/S 7 (1) of the RTI Act?

The information under Section 7 (1) of the RTI Act, shall be charged in the following rates:

- **Rs. 3/- (Rupees Three only) for each page in A-4 size paper, created or copied;**
- **Actual charge or cost price of a copy in larger size paper;**
- **Actual cost or price for samples or models; and**
- **For inspection of records, no fee for the first hour; and a fee of Rs. 10/- (Rupees Ten only) for each Thirty minutes (or fraction thereof) thereafter.**

Whether any fee can be collected from the persons categorized as below poverty line?

No. In case the request for information is given by a person belongs the category below poverty line, then in such case the information shall be given free of cost.

How the application fee can be paid by the person seeking information?

The application fee may be remitted by way of cash against proper receipt or by way of DD.

Instruction to Applicants

An application under RTI Act, 2005 should contain the following:

- **Name and address of the applicant for communication**
- **Nature of request should be specific.**
- **Application fee can be remitted by way of DD or cash, made payable to the Managing Director, Roads and Bridges Development Corporation of Kerala Limited at Ernakulam. Persons living below poverty line are exempted from payment of application fee of Rs. 10/-, if they produce BPL Certificate issued by the Competent Authority.**
- **Applicants should submit their RTI application to the concerned Public Information Officer. The name and address of the PIO and others are mentioned above.**
- **Applicants and the public are requested to refer to the Right to Information Act, 2005 for further information or clarification.**

Right to Appeal

If the applicant is not satisfied with the reply/information provided by the Public Information Officer of the company, Applicant can file the First Appeal before the concerned First Appellate Authority, against the decision of the Public Information Officer.

The Applicant still has right to Second Appeal before the State Information Commissioner, Thiruvananthapuram against the decision of the First Appellate Authority. For further information/details visit website of Central Information Commission : www.cic.gov.in